



# Course Information

**National Certificate:  
Professional Driving  
NQF Level 3**

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# National Certificate: Professional Driving

SAQA ID	50285
Level	3
Credits	132
Duration	1 year

The purpose of the qualification is to ensure competent professional driving competence in the road transport sector, thus improving earning capacity of professional drivers as well as transport sector professionalism and economic growth. The qualification is set to create an environment for growth and development of learners, by improving the employment prospects and marketable competence of drivers, and accelerating the redress of past unfair discrimination in education, training and employment opportunities. By setting the minimum standards contained in this qualification, professional driving education and training will also improve.

## Course Expectation

This is a learnership, and therefore has a theory and workplace component.

- Learners are expected to complete the theory at the training provider.
- The workplace component must be complete at a recognised workplace.
- The activities at the workplace will be determined by the workplace tasks that need to be completed.

Training Provider

Workplace

## Selection of Workplace

Learners are required to ensure that they have secured a workplace. Whilst IQ supports learners in this endeavour, it is the learners responsibility.

The workplace selected must be in line with the course undertaken.

Learners will be provided with a pack that includes:

- Letter of request for placement
- Placement guidelines for Employer organisations

# Training





## Your course comprises of the following:

- Complete Learner orientation on the programme expectations.
- Mentor guidelines for the workplace mentors.
- Work integrated guidelines for the workplace.
- Learner orientation guide.
- Process meetings map with employers and mentors.
- Training plan including the schedule of assessments
- Process map for the qualification.
- Learner guides, workbooks and log books
- E-learning lessons/ PC Tablet (with audio voice lessons)
- Training videos to support lessons showing practical applications

## Assessment

Assessments are an important part of your learning as it serves as a measure to identify if you have achieved the competencies required in this course.

Various assessment methods are used during the course of your programme. All these are collated into a Portfolio of Evidence which is used for the final summative assessment. Each module of your study will have an assessment of some form.

The workplace is assessed through a logbook. This comprises a list of tasks which needs to be completed and signed off by your workplace mentor.

## Delivery Modality

The delivery modality is flexible and designed according to the needs of the client.

The following are some of the options:

### Option 1

- Lessons are presented on a PC Tablet. These are recorded.
- All the learner guides and workbooks are on the PC Tablet.

### Option 2

- E-learning. Lessons are on the e-learning platform and learners progress through them.

### Option 3

Face to face tuition according to a training plan.

Company inductions

Convenience

Better tracking

Learner control

Use of dead time

Suits: learning styles

Social learning

Easy evidence

Learner confidence

**Institute for Quality**  
**Mobile Learning for the**  
**workplace. Are you ready?**

# Programme Modules

	ID	UNIT STANDARD TITLE	NQF LEVEL	CREDITS
<b>Managing Self and Others</b>				
Core	<a href="#">114941</a>	Apply knowledge of HIV/AIDS to a specific business sector and a workplace	03	4
Core	<a href="#">123258</a>	Foster and maintain customer relations	03	10
Elective	<a href="#">7997</a>	Managing self-development	04	12
Elective	<a href="#">8420</a>	Operate in a team	02	4
<b>Road and Vehicle Operation</b>				
Core	<a href="#">123261</a>	Plan road transport service delivery	03	8
Elective	<a href="#">123262</a>	Load general freight	02	6
Elective	<a href="#">123259</a>	Convey dangerous goods by road	03	4
Elective	<a href="#">123254</a>	Operate a vehicle combination	04	20
<b>Business Skills</b>				
Elective	<a href="#">14353</a>	Conduct basic financial transactions	02	3
Elective	<a href="#">8418</a>	Do basic research	02	4
Core	<a href="#">8016</a>	Maintaining occupational health, safety and general housekeeping	03	8
Elective	<a href="#">12484</a>	Perform basic fire fighting	02	4
Elective	<a href="#">8000</a>	Apply basic business principles	03	9



<b>Communication Skills</b>				
Fundamental	<a href="#">119472</a>	Accommodate audience and context needs in oral/signing communication	03	5
Fundamental	<a href="#">119467</a>	Use language and communication in occupational learning programmes	03	5
Fundamental	<a href="#">119465</a>	Write/present/sign texts for a range of communicative contexts	03	5
Fundamental	<a href="#">119457</a>	Interpret and use information from texts	03	5
<b>Mathematical Literacy</b>				
Fundamental	<a href="#">9010</a>	Demonstrate an understanding of the use of different number bases and measurement units and an awareness of error in the context of relevant calculations	03	2
Fundamental	<a href="#">9013</a>	Describe, apply, analyse and calculate shape and motion in 2-and 3-dimensional space in different contexts	03	4
Fundamental	<a href="#">9012</a>	Investigate life and work related problems using data and probabilities	03	5
Fundamental	<a href="#">7456</a>	Use mathematics to investigate and monitor the financial aspects of personal, business and national issues	03	5
<b>TOTAL CREDITS</b>				<b>132</b>